



Looking out for tenants and our communities

March 23, 2020 Update

At this time our rental office is closed in compliance with the orders of Governor Tom Wolf.

Our maintenance division is still available to take your maintenance calls and dispatch repair technicians as needed. If you are a tenant and in need of maintenance, you can reach out to our maintenance division by calling their direct phone line 717-553-4711. You can also submit work orders through your tenant portal or online at <https://www.wolfkline.com/maintenance>.

Rent Payments – There has been some confusion about how rent can be paid for the month of April and moving forward. You can use the electronic payment options offered below or still submit checks through the mail and our drop box located between the front two windows. We are just not accepting walk in payments since our office is closed.

March 17, 2020 Update

With recent updates announced from the governor's office, our office will be open by appointment only until Monday March 30, 2020.

Visit our website at www.wolfkline.com to read the most up to date information or to download resources.

If you need to contact our office, call us at 717-859-2010.

For maintenance requests, use the direct maintenance line at 717-553-4711.

March 16, 2020 Update

The recent global events with the COVI-19 virus are dominating the media and our team at Wolf and Kline is focusing on the safety and well-being of our tenants, employees, vendors and the communities we serve.

Our staff review plans daily to ensure that we are up to date and responding to the most recent information on the virus. Our vendors are working with us to ensure that they are doing the best that they can to protect you from unnecessary concerns.

Wolf and Kline has excellent online payment and maintenance request options that allow you to submit your rent and maintenance requests safely and securely.

Did you know that we offer automatic payment as well as online payment options? With these options, you don't need to worry about writing a check and physically getting it to our office on

time each month. If you would like to switch to monthly automatic payments or online payments, we suggest the following easy options:

- ❖ **Print off and complete the Auto Withdraw form at <https://www.wolfkline.com/auto-pay> Return it via email to bookkeeper@wolfkline.com with a voided check and we will set it up for you. Your rent payment will be posted to your Wolf & Kline account automatically on the 1st of each month. *Note: payments may take time to reflect your bank account.***

- ❖ **Setup automatic monthly payments or make one time payments through your Online Resident Portal at <https://www.wolfkline.com/>**

- ❖ ***NOTE: There are no fees when using the routing number and bank account number found on the bottom of your checks. If using a Credit/Debit card, there will be a nominal fee assessed to the payment.***

We will do our best to keep you informed if there are changes to our office hours. Let's all do our part to keep our communities as healthy as possible!

Wolf and Kline Property Management