

MOVE OUT & KEY RETURN FORM



Address Vacating: _____

Tenant(s) Name: _____

Forwarding Address for return of security deposit:





Email Address: _____

Best phone number: _____

Did you have the carpets professionally cleaned? YES – *copy of receipt required** NO

Garage Door Remote provided? YES NO Returned? YES NO

Were all the necessary utility companies contacted for final billing? YES NO

I changed my address with the U.S. Postal Service, Online Billing/Shipping accounts? YES NO

Notes: _____

Any personal items or trash left behind may be immediately disposed of at the tenant's expense.

Tenant's Signature

Date



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WINTER WEATHER ONLY:

Was heat left on? YES NO If yes, what temperature? _____

